

MONTCLAIR PRESBYTERIAN CHURCH
DRAFT STATED SESSION MEETING MINUTES
October 3, 2023

Elders Present: Linda Benson, Margaretha Derasary, Gretchen Garlinghouse, Cindy Gullikson, Helen Hutchison, Sari Kulberg, Leslie Louie, Jean Roggenkamp, Allen Spore, May Tong.

Elders Absent: Mike Forbes, Linda Spencer

Staff Present: Katie Kilby, Noel Moritz

Others Present: Mimi Daniel, Debbie Fallehy, Rev. Keith Geckeler.

Clerk's Report: Rev. Keith Geckeler called the meeting to order at 7:05 p.m. and Jean Roggenkamp offered the opening prayer. This was a hybrid ZOOM meeting. The next regular Presbytery meeting takes place on November 14, 2023 on Zoom. Session meets again on Nov. 7, 2023. The full financial reviews for 2021-2022 and 2022-2023 were received into the minutes. Clerk of Session Susanne Lea reminded session members to sign up to give the annual evaluation of their respective liaison committees.

- **MSP** to approve minutes of the Sept. 5, 2023 stated session meeting, as amended.
- **MSP** to approve minutes of the July 30, 2023 congregational meeting.
- **MSP** to hold a congregational meeting on November 19, 2023 for the purposes of electing a Nominating Committee member to replace Anita Kreplin, and receiving the full financial reviews for FYs 2021-2022 and 2022-2023.

Women's Retreat: Debbie Fallehy gave a full run down of the Women's Retreat and indicated that going forward, the committee will be coming to session for a budget line item.

AV Technician Report: Mimi Daniel delivered the attached report and answered questions.

Buildings & Grounds Update: Facilities Administrator Noel Moritz provided session with a comprehensive update on B & G projects, including:

- All major work on manse is completed;
- Sprinkler system is being fixed;
- Two plumbing emergencies have been addressed;
- Per City of Oakland, three trees need to be trimmed; Noel is getting bids;
- Parking lot fence needs to be addressed; B & G deciding on best approach;
- Boy Scouts will clear out garden area and bamboo infiltration, and move raised beds for Smiles; and
- Ben's manse: Getting bids for partial exterior painting and board replacements.

Kick-off Sunday: Katie Kilby and Susanne reported that Kick-off Sunday went well. **Note:** Check to make sure next year's event does not interfere with Women's Retreat next year.

Personnel Committee: Liaison Leslie Louie shared the attached report with session. Katie, with assistance from May Tong and Helen Hutchison, will begin working on a survey on pastoral care. The aim is to identify expectations and gaps in pastoral care needs.

The Work of the People: Susanne reported that building on the Kick-off Sunday theme of *The Work of the People*, all committees and groups will be offered the opportunity to inform the congregation about their mission and work during Celebration. Susanne will put together guidelines for these presentations

Adult Education: Allen Spore briefed session on the upcoming series of Adult Education offerings focussed on policing and homelessness in Oakland.

Respectfully Submitted,

Susanne Lea
Clerk of Session

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