

**MONTCLAIR PRESBYTERIAN CHURCH
STATED SESSION MEETING
May 2, 2023 MINUTES**

Elders Present: Linda Benson, Margaretha Derasary, Gretchen Garlinghouse, Cindy Gullikson, Helen Hutchison, Sari Kulberg, Leslie Louie, Jean Roggenkamp, Linda Spencer, Allen Spore, May Tong

Elders Absent: Mike Forbes

Staff Present: Rev. Ben Daniel, Katie Kilby

Others Present: William Daniel, Suzanne Jones

Clerk's Report: Rev. Ben Daniel called the meeting to order at 7:00 p.m. and Cindy Gullikson offered the opening reflection. This was a hybrid ZOOM meeting. The next Presbytery meeting takes place Tuesday, May 9, 2023; this will be a hybrid meeting. Session meets again on Tuesday, June 6. Clerk of Session Susanne Lea reported for the minutes that Leslie Louie was installed as ruling elder during Celebration this past Sunday.

- **MSP** to approve minutes of the April 4, 2023 stated session meeting.
- **MSP** to elect Sari Kulberg as chair of Nominating Committee.
- **MSP** to elect Linda Spencer as pro tem clerk for the June 6 session meeting.

Fundraising Plan: Suzanne Jones and Leslie Louie presented the attached fundraising plan for 2024-2026.

- **MSP** to explore the feasibility of a modest capital campaign in the neighborhood of \$150,000 to fund electrification of MPC campus and other work, e.g., signage for church garden and replacing deck.
- **MSP** to approve the three year plan.
- **MSP** to commit to allocate some of the funds raised from the 3-year plan towards electrification of the campus if session does not move forward with a capital campaign.

Personnel Committee Report: Personnel Com. Liaison Leslie Louie reported that Katie Kilby has contracted with MPC to assume the position of Director of Family Life at a salary of \$63,000. She will not be living in the manse. Thus MPC can proceed with renting the manse through a property management firm or similar company. Katie's interim contract has been extended to May 15, at which time she will assume the full-time position.

Conscientious Objector Statement: William Daniel presented the attached Conscientious Objector statement. Session members expressed appreciation for this thoughtful work.

- **MSP** to register William Daniel as a Conscientious Objector with Montclair Presbyterian Church and the Presbyterian Church (USA).

Buildings and Grounds Update: Noel Moritz updated session on various repair projects, including a \$15,000 bid for a new middle manse fence and \$15,000-\$16,000 of repairs to the manse garage.

MSP to approve the fence and garage expenses.

ReVolv Update: Jean Roggenkamp informed session that MPC has entered into a power purchase agreement with the nonprofit ReVolv to install solar panels on the office and two manses. ReVolv takes care of the installation and maintenance; we purchase power from ReVolv at less than the PGE rate.

Finance Committee: Finance Committee liaison Allen Spore presented the quarterly financials (attached). He noted that we are running behind on pledges. Pledges are in at \$275,000. We need to get to \$386,000. Our budget includes \$20,000 in Covid funds that we rolled over from last year. We have saved money on the Director of Family Life position.

Allen further explained that during this fiscal year we received \$39,227 in Covid relief payment and \$25,000 in an unrestricted estate gift. These receipts were not included in the FY 22/23 budget and have been held pending B & G needs. The B & G repair fund has a current negative balance of \$20,678, with more invoices expected.

- **MSP** to approve moving the Covid relief payment and estate gift totalling \$64,227 to the B & G Repair Fund.

Stewardship Drive: Stewardship Liaison Helen Hutchison reported that pledges keep coming in. All session members must turn in their pledges and serve as Ambassadors for Stewardship.

Celebration Innovation Team: Cindy Gullikson indicated that the Celebration Innovation Team will meet monthly. The first meeting went “swimmingly.”

Food Pantry Crew: Linda Spencer solicited folks to write thank you notes to the Food Pantry crew.

Ben closed with prayer at 9:00 p.m.

Respectfully submitted,

Susanne Lea, Clerk of Session