

STATED SESSION MEETING MINUTES
April 5, 2016 7:00 PM in the Thornhill Room

Elders Present: Amy Bess, Sue Davies, Gretchen Garlinghouse, Shelley Kelly, Betsy King, Mary Ellen McKey, Dave Miller, Paula Moseley, Rayno Niemi, Anna Santos, Blake Thompson, Brenda Steinmetz-Vallenez

Staff Present: Rev. Ben Daniel, Talitha Phillips

Rev. Ben Daniel called the meeting to order at 7:02 p.m. and offered the opening prayer.

Clerk's Report: The next regular session meeting is scheduled for Tuesday, May 3 at 7:00 p.m. Presbytery meets again on May 10 at Clayton Valley Presby. Church. Susanne Lea distributed the new session member assignments, went over the protocol for bringing items to session, and distributed the prayer list. She reported for the minutes that the new elders were ordained and installed on March 13. Training for the new class took place on March 22.

- **MSP** the minutes of the March 1, 2016 stated session meeting.
- **MSP** the minutes of the March 20, 2016 congregational meeting.
- **MSP** the following slate to serve as Presbytery Commissioners: Chuck Dormann, Jean Gregory, Susanne Lea and Bill Neely, with Anna Santos and David Siegenthaler as alternates.
- **MSP** to serve as officers of the David Russell Memorial Endowment Trust Fund: Shelly Kelley, President; Mary Ellen McKey, Secretary; Al Peters, Chief Financial Officer.
- **MSP** Susanne Lea to serve as Clerk of Session.
- **MSP** to serve as officers of the corporation: Shelly Kelley, President; Susanne Lea, Secretary; Al Peters, Treasurer.
- **MSP** to appoint Paula Moseley and Amy Bess to work with Finance Committee on adjusting the eventual proposed draft 2016-2017 budget.

Capital Projects Team Report: Dave Miller presented a road map (attached) for projects funded through the capital campaign, in particular the current manse project; projects phased for the next 18 months, the next 18-48 months and the next 48- 60 months; and the second manse scheduled for construction in the summer/fall of 2016.

- **MSP** to approve the current capital projects road map.
- **MSP** to work with Finance Committee to create one MPC budget; this is critical for cash flow analysis (cannot spend until we take in the capital campaign funds)

With regards to the second manse, Dave noted that we need to take possession by the beginning of July. MPC has given notice to the current occupants. The Personnel Committee is working to ensure a smooth transition.

Dave also brought up the need for a housing contract for the Ben Daniel family. There are many legal and practical issues to be addressed. Leonard Nielson has

provided some draft terms; Susanne will make inquiry about existing manse agreements. The Personnel Committee is tasked with drafting an appropriate agreement. As an initial step Blake Thompson and Rayno Niemi will meet with Leonard. In the meantime:

- **MSP** that upon Rev. Daniel's untimely death or his inability to perform the job, the Daniel family will have a grace period of at least six months to remain in the manse.

Leonard Nielson site management fee cap: Susanne advised that session should reauthorize a new cap amount for Leonard's site management fees.

- **MSP** to extend the fee cap by another \$10,000.

Liaison Reports: Sue Davies, liaison to Beacons; Gretchen Garlinghouse, liaison to Membership and Outreach; and Betsy King, liaison to Social justice discussed their respective annual evaluations (attached) with session. The evaluations were very informative and generated some productive ideas.

Plant Sale: Amy Bess urged session members to attend and help out with the upcoming April 9 plant sale.

Debriefing January Leadership Retreat: Postponed to May meeting.

Staff Reports: Rev. Tallitha reported that the Committee Fair tentatively will take place on May 14, and committees should gear their pitch to MPC "newbies." Ben shared that he has been nominated for a PCUSA Restoring Creation Award.

Amy Bess closed with prayer; Ben adjourned the meeting at 9:05 p.m.

Respectfully submitted,

Susanne Lea
Clerk of Session